

# Saxony Homeowners Association, Inc.

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June 17, 2019

Minutes of Saxony HOA Board

## Attendance

President – Barbara Chamberlain

Secretary/Treasurer – Dennis Bierschbach

Vice-President – Jose Luis Vallejo

Manager - David Littler, Peak to Peak Property Management, LLC

Guests – None

Homeowner guests – None

Quorum present - yes

Meeting called to order by President Chamberlain at 10:10 AM.

## Action items-

1. The minutes of the previous Board meeting (06-03-2019) were reviewed and approved as written. They will be posted to the Saxony website:

<http://www.peaktopeakmgmt.com/pages/associations/saxony/index.html>

2. One Architectural Review Request was received and reviewed at the meeting. The request was for a resident to undertake some landscape improvements around their residence. After reviewing the request, President Chamberlain made a motion to approve the request and S/T Bierschbach seconded the motion. The request was approved by a 3 – 0 vote.

3. A proposal from Andraos Construction for concrete replacements was reviewed. The proposal resulted from a tour of the streets and sidewalks by the Board and Property Manager with Andraos. Several sections were identified as in need of replacement. After reviewing the proposal and the cost of the various segments, a few segments were delayed for another time. The total cost of the prioritized segments amounted to \$20,407. The largest segment includes the east portion of the street at the corner opposite the mail kiosk. The work will likely take place early this fall, unless they have a comparable sized project cancel. A motion to approve this project was made by S/T Bierschbach and seconded by VP Vallejo. The motion was approved by a 3 – 0 vote. Notices will be posted in advance, as traffic will be limited to one way in front of the mail kiosk and around the corner to the east.

## Discussion items-

1. Subsequent to the June 3rd meeting, a proposal from Fielding Tree Care was received as a result of a walk through with Fielding after that meeting. Upon review of the proposal the Board approved via email projects totaling \$4,995. Fielding has been advised of the approvals and the projects are scheduled for July 3<sup>rd</sup>, weather permitting.
2. In light of the break in at the mail kiosk last year and recent suspicious activity in the neighborhood, the Board is still evaluating the feasibility of options that may improve security at a reasonable cost.
3. The Board has requested that Dave Littler follow up with the owners of residences that are being leased in order to update the various lease provisions in order to provide the information that is required by the Declarations. A form outlining the required information will be sent to owners that are renting their units to third parties, with a requested response by May 31, 2019. Owners that have not responded will be issued a formal notice of violation.
4. Discussion was held as to whether to continue hosting the summer social as there are several residents who have not attended in prior years. In order to make the event a chance to meet and socialize with more of the neighbors the Board decided to have Dave Littler email a short survey to residents in order to determine if there is interest as well as offering a couple different date options.

There being no other business the meeting was adjourned at 11:35 PM.

The next meeting is scheduled for Monday, July 22, 2019, at 10:00 AM, at the home of S/T Bierschbach (9691).

Signed

Dennis Bierschbach

C/O Peak to Peak Property Management, LLC.  
PO Box 1808  
Castle Rock, CO. 80104  
303-884-4912