

# Saxony Homeowners Association, Inc.

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April 30, 2018

Minutes of Saxony HOA Board

## Attendance

President – Barbara Chamberlain

Secretary/Treasurer – Dennis Bierschbach

Vice-President – Jose Vallejo

Manager - David Littler, Peak to Peak Property Management, LLC

Homeowner guests – Scott Jansen

Quorum present - yes

Meeting called to order by President Chamberlain at 1:00 PM.

## Action items-

1. The minutes of the previous Board meeting (03-2-2018) were reviewed and approved as written. They will be posted to the Saxony website:

<http://www.peaktopeakmgt.com/pages/associations/saxony/index.html>

2. The 2018 year-to-date financial reports (01/01/2018 through 03/31/2018) by Peak to Peak Property Management along with the bank statement dated March 30, 2018 was reviewed and accepted as presented. Financial documents posted on the Saxony website will include the balance sheet, profits and losses vs Budget for the current periods, as well as year-to-date.

3. One Architectural Review Request was received and reviewed at the meeting. The request was for staining the deck of a resident to match others. The request was approved 3 – 0, with the resident in attendance.

4. Two proposals from Bloom Floralscapes (Bloom) were reviewed. The first was for the planting and seasonal maintenance of annuals at the four flowerbed locations inside Saxony at a cost of \$1,268. The second proposal addressed various landscape matters at seven locations that were identified in connection with the walk-through of the property on April 9<sup>th</sup>. The total cost of these projects will be \$2,884.79. A motion was made by S/T Bierschbach and seconded by VP Vallejo to approve both proposals. The motion was approved by a 3 – 0 vote.

5. Two proposals from Fielding Tree & Shrub care were received after the March 2<sup>nd</sup> meeting and were approved via email with a vote of 3 – 0. The first was for the fertilization of all the trees on the Saxony property and the treatment for spider mites of the Burning Bush shrubs for a total cost of \$5,950. The second proposal was for selected tree trimming and removal at a total cost of \$3,175, which included \$2,500 for the trimming of the trees along the north side of Saxony of which Huntington Pines will be paying ½ or \$1,250.

## Discussion items-

1. The Action Log was reviewed and there were no new items to add or delete.
2. The mail Kiosk was vandalized sometime during the evening hours of April 4<sup>th</sup> or early morning of the 5<sup>th</sup> and was discovered by the mail carrier making the delivery on the 5<sup>th</sup>. He left no mail that day and residents were notified to pick up their mail at the post office on Thursday and Friday. The post office determined that the boxes were secure enough and resumed leaving mail there on Saturday the 7<sup>th</sup>. In the meantime Dave Littler had contacted the post office to find out vendors that were certified to make repairs and the permanent repair was made late in the day on Monday the 9<sup>th</sup>.
3. The Manager will contact Bloom to follow up on ideas for a couple other projects discussed during the walk-through for which they have not yet provided a proposal.
4. The Board reviewed and approved the update to the “Welcome to Saxony” letter that is provided to new owners.
5. In connection with the joint tree trimming with Huntington Pines areas of the fence between the two neighborhoods were identified as needing repairs, namely the replacing of about 10 broken posts and staining them to match the existing fence color. Dave Littler has obtained an estimate for this work at total cost of \$1,500 which would be split with Huntington Pines. He is awaiting their approval or proposal from a different vendor.

There being no other business the meeting was adjourned at 3:05 PM.

The next meeting is scheduled for Monday, June 4, 2018, at 1:00 PM, at the home of President Chamberlain (9677).

Signed

Dennis Bierschbach

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