

Saxony Homeowners Association, Inc.

May 26, 2017

Minutes of Saxony HOA Board

Attendance

President – Barbara Chamberlain

Secretary/Treasurer – Dennis Bierschbach

Vice-President – Jose Vallejo

Manager - David Littler, Peak to Peak Property Management, LLC

Homeowner guests – Sandy Robbins (1:30 – 2:00 PM)

Other guests – None

Quorum present - yes

Meeting called to order by President Chamberlain at 1:05 PM.

Action items-

1. The minutes of the previous Board meeting (04-18-2017) were reviewed and approved as written. They will be posted to the Saxony website:

<http://www.peaktopeakmgt.com/pages/associations/saxony/index.html>

2. The 2017 year-to-date financial reports (01/01/2017 through 04/30/2017) by Peak to Peak Property Management along with the bank statements dated April 28, 2017 were reviewed and accepted as presented. Financial documents posted on the Saxony website will include the balance sheet, profits and losses vs Budget for the current periods, as well as year-to-date.

Discussion items-

1. The Action Log was reviewed and no updates were made as all of the scheduled projects have been completed and no new projects have been identified for consideration.
2. Ballots and Consents regarding the revised Governing Documents have been received from 21 owners (75%), with 20 (71.4%) voting to approve the revised documents and 1 voting against. The required 66.67% approval was achieved, thus the revised Articles of Incorporation, By – Laws and Declarations have been signed and will be sent to the County for recording. Upon being duly recorded they will be posted on the Saxony web site and will become the official documents governing the affairs of the Saxony community. In addition, after the recording of the Declarations the sections pertaining to insurance matters will be reviewed by the Association's insurance agent to ascertain that the coverages are appropriate.
3. A walk through meeting with GroundMasters was done on April 25th to identify specific items that may need attention. A few landscaping items were noted and we are awaiting cost estimates from them. In addition items were noted for them to address in connection with their spring pruning of shrubs and small trees which will be done early to mid-June. The initial start- up of the irrigation system has been completed and identified leaks were repaired and some adjustments to sprinkler heads were done. A walk through will be done in early June with GroundMasters, the property Manager and Board Members to identify possible improvements to the irrigation system.
4. Mr. Robbins wanted to advise the Manager and Board of irrigation system matters on his lot that will require attention and adjustments prior to becoming fully operational.
5. The third phase of garage door and door and related trim painting for nine residences has been scheduled for the last two days of May and a day or two into June.
6. CPS has submitted a proposal for performing minor repairs and painting of the inside and outside of the Stucco wall along Caley. A meeting will be scheduled with CPS in order to obtain clarification of certain items contained in the proposal.
7. The Board reviewed the status of the 9 key goals for 2017 that were outlined in the Board Report of November 2016. Three of the goals have been completed, two are in process working with the related vendor, two will be addressed during the summer and two will be undertaken late summer or in the fall.
8. The Saxony summer social has been tentatively scheduled for Saturday August 12th from 2:00 – 4:00 PM on the driveway of S/T Bierschbach (9691).

There being no other business the meeting was adjourned at 3:25 PM.

The next meeting is scheduled for Monday, June 19, 2017, at 1:00 PM, at the home of VP Vallejo (9637).

Signed

Dennis Bierschbach

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