

# *Saxony Homeowners Association, Inc.*

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May 2, 2016

Minutes of Saxony HOA Board

## Attendance

President – Barbara Chamberlain

Secretary/Treasurer – Dennis Bierschbach

Vice-President – Jose Vallejo

Manager - David Littler, Peak to Peak Property Management, LLC

Homeowner guests – Gwen Hindsman and Grace Bierschbach

Other guests – Elina Gilbert from HindmanSanchez

Quorum present - yes

Meeting called to order by President Chamberlain at 1:05 PM.

## Action items-

1. The minutes of the previous meeting (03-29-2016) were reviewed and approved as written. They will be posted to the Saxony website:

<http://www.peaktopeakmgt.com/pages/associations/saxony/index.html>

2. The 2016 year-to-date financial reports (01/01/2016 through 03/31/2016 and 01/01/2016 through 04/30/2016) by Peak to Peak Property Management were reviewed. Also reviewed were the bank statements dated March 31, 2016 and April 29, 2016. The Financials were accepted as presented with a vote of 3-0. Financial documents posted on the Saxony website will include the balance sheet, profits and losses vs Budget for the current periods, as well as year-to-date.

3. Subsequent to the last meeting an ARC request for replacing a dead shrub that was removed last year was received and was approved. This approval was ratified by a vote of 3-0 after it was moved and seconded to do so.

4. Three GroundMasters proposals for tree health care to control IPS/Mountain Pine Beetle, Ash Borer and Emerald Ash Borer at a total cost of \$4,050 were reviewed and approved 3-0 after a motion by S/T Bierschbach and a second by VP Vallejo.

5. Elina Gilbert with the law firm HindmanSanchez reviewed the process and steps that would be involved in updating the Governing Documents for Saxony, namely the Articles, By-Laws and Declarations. Given the age (22 years) of the Saxony documents and the number of Colorado Legislative requirements that have been enacted over the years, we are highly advised that our Documents should be updated which would include all of the enacted requirements and eliminate all of the language regarding the developer. After Ms. Gilbert left the meeting, the members of the Board and the Manager discussed the advisability of going forward with this endeavor. After a motion by President Chamberlain and a second by VP Vallejo to engage HindmanSanchez to formally commence the Document revision process, it was approved by a vote of 3-0.

## Discussion items-

1. The Action Log has been updated to reflect the specifics of the tree pruning plan that was submitted by Davey Tree. It will be further updated to reflect any additional items that might need attention in connection with the spring walk –through with GroundMasters.
2. The date of August 6, 2016 was set for the Saxony Summer Social hosted by the Members of the Board at no cost to the HOA. The Social will be at the residence of S/T Bierschbach (9691). More details will follow as the date approaches.
3. The second phase of the one-third (involving 10) homes on the list for painting of house and garage doors and related trim will be scheduled and coordinated with the residents on the list. After the meeting adjourned, the bid from the contractor was received and was accepted by the Board via email.
4. The members of the Landscape Advisory Committee, Gwen Hindsman and Grace Bierschbach presented their recommendations for the initial planting of various perennials (instead of the annuals that were planted in previous years) at the Saxony entrance. They also indicated that some of the existing plants will be rearranged in order to compliment the new plantings. They also plan to undertake a “clean up” of the area at the corner of Dayton and Caley and add a few plantings there. They also presented a few ideas that could be considered as replacement shrubs where it is appropriate to replace some of the dead shrubs and junipers that were removed last year. They had a couple of ideas for one area in front of a homeowner’s home and will be contacting the owner to get their thoughts.

There being no other business, the meeting was adjourned at 3:20 PM.

The next meeting is scheduled for Monday, May 23, 2016, at 1:00 PM, at the home of Vice President Vallejo (9637).

C/O Peak to Peak Property Management, LLC.  
PO Box 1808  
Castle Rock, CO. 80104  
303-884-4912

*Saxony Homeowners Association, Inc.*

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Signed

Dennis Bierschbach

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