

Saxony Homeowners Association, Inc.

June 29, 2020

Minutes of Saxony HOA Board – Held via Conference Call

Attendance

President – Barbara Chamberlain

Secretary/Treasurer – Dennis Bierschbach

Vice-President – Jose Luis Vallejo

Manager - David Littler, Peak to Peak Property Management, LLC

Guests – None

Homeowner guests – None

Quorum present - yes

Meeting called to order by President Chamberlain at 9:36 AM.

Action items-

1. The minutes of the previous Board meeting (05-28-2020) were reviewed and approved as written. They will be posted to the Saxony website.
2. The 2020 year-to-date financial reports (01/01/2020 through 05/31/2020) by Peak to Peak Property Management along with the bank statements dated May 29, 2020 were reviewed and accepted as presented. Financial documents posted on the Saxony website will include the balance sheet, profits and losses vs Budget for the current periods, as well as year-to-date.
3. After the last meeting a proposal was received from Bloom Floralscapes to complete various improvement projects identified during the May 4th walk through that included additional rock in areas, grass replacement and seeding. The projects total cost was \$6,397.68 and was approved by an email vote 3 – 0. This action was also ratified at this meeting. The work is currently scheduled to occur during the week of July 13th.
4. After the last meeting a request from an owner was received for the replacement of a driveway and deck. The request was approved 3 – 0 by an email vote, subject to the contractor obtaining the proper permits for the deck and making sure that the deck railings were of a color like the deck flooring. This action was also ratified at this meeting.
5. Andraos Construction submitted an estimate for stamped concrete work that was identified as a result of their walk through with the Board and Property Manager. The estimate covered 5 different sections that were determined to be in greatest need at a cost of \$15,776.44. The estimate was approved after a motion by President Chamberlain and a second by S/T Bierschbach. The motion was approved by a 3 – 0 vote. The work should be scheduled for some time in August.

<http://www.peaktopeakmgt.com/pages/associations/saxony/index.html>

Discussion items-

1. A walk through with Fielding Tree Care is scheduled for July 1st in order to evaluate the condition of the trees and determine if any need attention.
2. Discussion was held regarding methods of conducting Association business going forward in light of the coronavirus situation. It was decided that for the near term meetings will be conducted by conference calls.
3. There has been recent correspondence from the County regarding the maintenance of the Caley medians. It is anticipated that an agreement can be reached for the future after the trees that were dead are replaced this fall.
4. The Associations insurance policies were reviewed at the last meeting to determine if the various coverages were appropriate and in compliance with regulations. A few questions were raised and the Property Manager has followed up with the agent who is in the process of providing details of the various coverages.
5. We have been contacted by Huntington Pines that the fence that we share with them needs to have some posts replaced. They provided an estimate from a vendor that seemed too high and Dave Littler has provided them with a contractor that should be able to do the work for a lot less. We are waiting for the finalized estimate which will be split with Huntington Pines.
6. A resident has contacted the Board and Property Manager regarding some water drainage issues on his property. The Board will be meeting with the owner to learn the particulars and seek a solution.
7. The Property Manager is in the process of obtaining information from HBS as to the extent of availability of some 65 gallon trash totes.

There being no other business the meeting (conference call) was adjourned at 11:06 AM.

The next Board meeting is scheduled for Thursday, July 23, 2020, at 10:00 AM, and will be done by conference call.

Signed

Dennis Bierschbach

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