

# Saxony Homeowners Association, Inc.

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October 19, 2020

Minutes of Saxony HOA Board – Held via Conference Call

## Attendance

President – Barbara Chamberlain

Secretary/Treasurer – Dennis Bierschbach

Vice-President – Jose Luis Vallejo

Manager - David Littler, Peak to Peak Property Management, LLC

Guests – None

Homeowner guests –None

Quorum present - yes

Meeting called to order by President Chamberlain at 10:02 AM.

## Action items-

1. The minutes of the previous Board meeting (09-21-2020) were reviewed and approved as written. They will be posted to the Saxony website.
2. The 2020 year-to-date financial reports (01/01/2020 through 09/30/2020) by Peak to Peak Property Management along with the bank statements dated September 30, 2020 were reviewed and accepted as presented. Financial documents posted on the Saxony website will include the balance sheet, profits and losses vs Budget for the current periods, as well as year-to-date.
3. After the last meeting a proposal from Bloom Floralscapes for the snow removal contract for the 2020/2021 season was approved by an email vote. This action was ratified at this meeting.
4. After the last meeting a proposal to facilitate and improve the water runoff between two properties was approved 2 – 1 by an email vote. This action was ratified at his meeting.
5. The contract proposal from Bloom Floralscapes for the 2021 flower bed plantings was reviewed. A motion to approve the contract was made by president Chamberlain and seconded by S/T Bierschbach, The motion was approved by a 3 – 0 vote.
6. A motion was made by S/T Bierschbach to transfer \$675.00 of funds from the Reserve Account to the Operating Account to pay the final charges for the concrete work that was completed. President Chamberlain seconded the motion and it was approved by a 3 – 0 vote.
7. The budget for 2021 was reviewed and discussed. It was determined that the operating budget and allocation to the reserve account would remain the same as for 2020, thus there will not be an increase in the monthly assessment. The amounts budgeted for some expenses are increased to reflect known cost increases and some were reduced. A motion was made by V/P Vallejo and seconded by President Chamberlain to approve the budget for 2021. The motion was approved by a 3 – 0 vote.

<http://www.peaktopeakmgmt.com/pages/associations/saxony/index.html>

## Discussion items-

1. Bloom Floralscapes has completed an initial fall leaf clean up and will be repeating the process as the trees shed additional leaves.
2. Fielding Tree Care is scheduled to do the late fall tree trimming tomorrow, the 20<sup>th</sup>. As a result of input from a few residents the first day of homeowner visits a few trees were able to be added to the list.
3. Discussion was held regarding methods of conducting Association business going forward in light of the coronavirus situation. It was decided that for the near term meetings will be conducted by conference calls.
4. The annual meeting has been scheduled for Wednesday November 18, 2020 at 6:30 PM. The meeting will be held in the Arapahoe room at the Embassy Suites 10250 E Costilla Avenue, Centennial. This alternative was chosen because the libraries still are not making their meeting rooms available. The meeting room is very large and allows for very good social distancing. The facility requires that face masks be worn.
5. An Owner has been advised in writing regarding the substandard condition of its driveway, to date no response has been received, a follow up letter will be sent. In addition the owner needs to provide information regarding the tenant that occupies the residence.
6. Board members have conducted some individual visits during the last two Saturdays in October and will do so again this coming Saturday. The owners contacted so far provided good input for the Board to consider going forward.

There being no other business the meeting (conference call) was adjourned at 12:13 PM.

The next Board meeting will be scheduled after the annual meeting and will be done by conference call.

Signed

Dennis Bierschbach

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