

Saxony Homeowners Association, Inc.

December 20, 2017

Minutes of Saxony HOA Board

Attendance

President – Barbara Chamberlain

Secretary/Treasurer – Dennis Bierschbach

Vice-President – Jose Vallejo

Manager - David Littler, Peak to Peak Property Management, LLC

Homeowner guests – None

Quorum present - yes

Meeting called to order by President Chamberlain at 12:35 PM.

Action items-

1. The minutes of the previous Board meeting (10-16-2017) were reviewed and approved as written. They will be posted to the Saxony website:

<http://www.peaktopeakmgt.com/pages/associations/saxony/index.html>

2. The 2017 year-to-date financial reports (01/01/2017 through 10/31/2017 and 01/01/2017 through 11/30/2017) by Peak to Peak Property Management along with the bank statements dated October 31, 2017 and November 30, 2017 were reviewed and accepted as presented. Financial documents posted on the Saxony website will include the balance sheet, profits and losses vs Budget for the current periods, as well as year-to-date.

3. The final landscape contract for the 2018 season with Bloom Floralscapes, LLC was reviewed and a motion was made by S/T Bierschbach and seconded by VP Vallejo to enter into the contract with Bloom Floralscapes, LLC for the 2018 season. The motion was approved by a 3-0 vote.

4. After the planned concrete work for 2017 was completed by Andraos Construction LLC, it was recommended that in order to create a better outcome that two areas that were planned and budgeted for in 2018 should be done as soon as possible. After reviewing the proposal for the concrete work on the North side of the Southeast street it was agreed that this work should be done. A motion was made by S/T Bierschbach and seconded by VP Vallejo to approve the proposal for this work at a cost of \$11,137.67. The motion was approved by a 3 – 0 vote. (Andraos was able to complete this on December 26th and 27th due to favorable weather, but this will be charged to the 2018 budget for concrete replacement.)

5. As this was the first meeting of the Board after the Annual Meeting and election of a Board member, the Board elected officers for 2018 as follows: President - Barbara Chamberlain, Vice President – Jose Vallejo and Secretary Treasurer – Dennis Bierschbach.

Discussion items-

1. The Action Log was reviewed and updated to reflect that a homeowner has replaced their driveway and front steps and that in the spring some landscape work will need to be done in order to repair some grass area that was disrupted in the process.
2. The Manager is following up with the owners of two residences which are occupied by renters in order to obtain the tenant information that is required by the governing documents of the Association.
3. The final tree trimming for the 2017 season will be completed by Fielding Tree & Shrub Care during the last week of December. This work has been previously approved.

There being no other business the meeting was adjourned at 1:45 PM.

The next meeting is scheduled for Monday, January, 22, 2018, at 1:00 PM, at the home of President Chamberlain (9677).

Signed

Dennis Bierschbach

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